

The Ridge Developments Ltd.

300, 4075 - 106 Street, Edmonton, AB T6J 7H3

Phone: (780) 439-5000

Fax: (780) 486-4293

December 22, 2009

Silver Star Club Resort Ltd.
& Business Administrators
Alberta (1963) Ltd.
PO Box 3003
Silver Star Mountain, BC V1B 3M1

Dear Sir/Madam:

**RE: REVISED PLAN APPROVAL PROCESS
PHASE I - THE RIDGE SUBDIVISION**

Prior to applying for a Building Permit, request for plan approval is necessary as per the Statutory Building Scheme. Please note that you are required to submit your plans for approval to the below consultant for The Ridge Developments:

Lunde Architect Ltd.
3904 - 31 Street
Vernon, B.C. V1T 5J6
Tel: (250) 503-3000
Fax: (250) 503-3053
Email: wilf@lunde.ca

Below are the instructions on what is to be included when submitting your plans for approval to Lunde Architect Ltd:

- Cheque for \$400 + G.S.T. payable to Lunde Architect Ltd.;
- Application Form including legal description, number of the Lot and Owner's contact information (Application Form is attached);
- 4 copies of documents for Building Permit including:
 - Surveyed Site Plan indicating all work, the building, driveway, lot grading, existing utilities;
 - Drainage, snow shed & storage;
 - Floor and Roof Plans, Building Elevations, and Sections relating to existing grades;
 - Landscaping Plan with plant and material list for walkways, driveway, and trees over 8" diameter proposed for removal;
 - Material and colour samples for all exterior finishes,

Three sets of plans will be returned to the Owner for Building Permit Application.

After completion, request for release of the Security Deposit can be made to Lunde Architect Ltd. in writing indicating that the work has been completed as per the approved plans and the Statutory Building Scheme. The lot number and Owner's information must be included in this request. A review of the work will be carried out on site to confirm completion and a written report will follow to verify completion or list deficiencies.

Once deficiencies, if any, are completed, the Owner is required to provide proof of completion for further review by Lunde Architect Ltd.

Alternately, a fee of \$100 + G.S.T will be charged for each additional on-site review.

Should you have any questions please contact the undersigned.

Regards,



Courtney George

Executive Assistant

The Ridge Developments Ltd.